OFFICER DECISION RECORD

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| **Officer:** Sarah Troman | | **Date of Decision:** 05/04/22 |
| **Title/Reference:** To vary Walkden Street car park fees and charges.  Ref: 22/19/NS | | |
| **Consultee Member (if applicable):** | | |
| **Record of Decision:**  **To be resolved by the Head of Neighbourhoods**  1.1 To provide a period of free parking in Walkden Street car park use after extensive closure. | | |
| **Reasons for decision:**  Walkden Street car park has been closed for at 25 months due to significant works to replace the exterior cladding and internal works to repair the waffle slab, install security fencing and repair expansion joints.  The car park is due to re-open imminently and in order to support the re-opening and encourage the public to use the car park a temporary free period of parking will be introduced.  It is envisaged that once customers use the car park during the free period they will realise the benefits of parking in there and will increase the throughput and income.  The period of free parking shall be for a minimum of one full week i.e. Monday to Saturday and part-week should the car park re-open mid-week. This is to avoid confusion for customers by introducing charges part way through a week.  It is estimated that the cost to the authority will be approximately £700, which is lower than previous income but based on the 50% reduction in car park income post Covid and initial lack of awareness of the re-opening by the public. | | |
| **Legal Powers / Authority:**  The constitution stipulates at 3.01.18.1 that the Head of Neighbourhood Services has the power to:  “To take all operational decisions in respect of the Council’s functions in respect of car parks, cemeteries and crematorium, fleet, trade waste, waste, transfer station, Hermitage Lane depot, parks and open spaces, street cleansing, town centre management and waste and recycling.”  Further all Chief Officers are authorised within the constitution as follows:  3.01.11.12 Set fees and charges and reduce or waive them in particular cases. | | |
| **Implications:**  You should also consult any other relevant officers if you think the decision will have an impact on their areas of responsibility. | **Relevant Legislation:** N/A | |
| **Finance:**  There will be a small financial loss in the short term, which is estimated to be a maximum of £700, but by raising awareness of the car park and experience the benefits of parking in there it will in the medium to long term encourage turnover / increase income. | |
| **HR:** N/A | |
| **Climate Change:** N/A | |
| **Data Protection:** N/A | |
| **Human Rights:** N/A | |
| **Equality and Diversity:** N/A | |
| **In consultation with:**  (Where applicable) | **Head of Paid Service:** N/A | |
| **Deputy Monitoring Officer:** No specific comments. | |
| **Section 151 Officer:** No specific comments. | |
| **Signature of Decision Taker:**  (Please do not ‘pp’) | **Sarah Troman** | |

Please send all decision for publication to: Democratic Services, at [democraticservices@mansfield.gov.uk](mailto:democraticservices@mansfield.gov.uk).

All decisions with exempt information should be sent to Mark Pemberton, Democratic Services Manager at [mpemberton@mansfield.gov.uk](mailto:mpemberton@mansfield.gov.uk).